

Cable Access Facilitator [part-time]
Town of Southborough

The town of Southborough is accepting applications for a part-time Cable Access Facilitator who shall report to the Cable Committee, in conjunction with the Town Administrator. This person shall be responsible for providing coverage of public meetings, will cultivate and maintain the local cable tv community, train volunteers and develop marketing materials, and engage in outreach to town committees and community groups as well as facilitate local television programming.

Successful applicant is expected to possess superior computer skills and thorough knowledge of video and digital equipment required for television production.

Applicants must be available during nights and weekends and work in a setting with constant interruptions. Perceptiveness and tact are needed. Applicants will have constant contact with local officials, town employees, residents and volunteers.

The Cable Access Facilitator will be paid \$15.00/hour; there is a maximum of 19 hrs. per week. This contract position does not include any health insurance or other benefits.

Applicants should forward a resume and cover letter to personnel@southboroughma.com, or to Town of Southborough, 17 Common Street, Southborough, MA 01772 attn: cable access position, by Friday, May 30, 2008. Job description available at www.southboroughma.com/employment.